

# NEWDIGAMBERPUBLICSCHOOL

CBSE Affiliation # 1030181

NDPS/Student/Notice/2025/03/213

March 01, 2025

## **New Admissions 2025-2026 : Important Information**

Dear Parents,

As we embark on the new school year 2025-26 from 1<sup>st</sup> April 2025, we extend a warm welcome to you and your child as new members of the New Digamber Public School family. New Digamber Public School has been in existence for over three decades and has an established reputation for excellence in academics, sports and art education. Our goal is to develop the potential of your child in all areas of development, but particularly in the sphere of his/her individual talent. We believe that working in partnership with you is the most effective strategy to realize the accelerated development of your child. We are pleased to have you as a part of our academic community and we look forward to fostering a positive and productive learning environment for your child.

We now take this opportunity to provide some important information regarding the school related to admission of your child. We will be in a position to offer you more detailed information in the orientation programme towards the end of this month.

## **School Hierarchy**

The school functions under the overall leadership of the Principal. The various sections: the Foundational Stage (Grades Nursery to 2), the Preparatory Stage (Grades 3 to 5), the Middle Stage (Grades 6 to 8) and Secondary Stage (Grades 9 to 12) are managed by the respective Headmaster/Headmistress who you may contact for any queries or issues to be resolved regarding your child. The contact details are available on the school website.

## **Commencement of School and Timings:**

The new academic year will commence from 01 April 2025. School Timings in summer (April to November) are:

Nursery to KG-2:	Arrival 09.15 am Departure 01.00 pm
Grades 1 to 8:	Arrival 09.15 am Departure 03.00 pm
Grades 9 to 12:	Arrival 07.15 am Departure 01.00 pm

The winter timings are followed from December to February and are indicated in the school planner. Your ward will be provided the school planner which contains all necessary information relating to the schedules of the academic year 2025-26 when he / she joins the school.

## **Curriculum:**

The curriculum booklet which has details of the curriculum for the year will be provided to your child at the time of joining the school.

## **Counselors and Special Educators:**

The school also has a counseling department which will be providing necessary guidance to the students and parents, if required. We also have Special Needs Department with full time dedicated Special Educators for students with learning disabilities.

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## School Uniform:

There is no prescribed uniform for the Pre-Primary students (Grades Nursery to KG-II) and they are expected to attend in comfortable attire and suitable footwear.

Uniforms are prescribed for Grades 1 to 12. The colour of the stripes on the school shirt and track pants / shorts are according to the house allotted to your child. You will be informed about the house allotted to your child at the time of the Orientation Programme. The uniform may be purchased from any shop of your choice provided it meets the specifications. However, the following outlets have been designated as retail outlets by the manufacturer:

- **Vinit Dresses :-** Sidharth (9617444449)  
Address :- 42, Biyabani Road Near Chhartripura Police Station Indore 452002
- **Okay Ma'am Uniform** (Harsh Surana :- 7898324646)  
Address :- 140, Venkatesh Nagar 60 Feet Road Indore 452005
- **Rangmasti (Jain Shree Uniform)** Amit 9826749591  
129, Sneh Nagar, Indore 452001
- **Zalani Store** (Paresh :- 9926303003)  
LG 13\14, Indraprastha Tower, 6 MG Road, Indore

Students are also required to wear any sports shoes and socks of good quality. There is no restriction regarding the design or colour. However, if you require guidance regarding this, please contact the school reception on 0731-4219200, 210 between 9.00 am and 2.00 pm.

## Books and Stationery:

The books and stationery list is attached for your reference. You may buy the materials from any stationer of your choice. The list is also uploaded on the school website. You may log on to [www.ndps.edu.in](http://www.ndps.edu.in) to view the same. Guidelines regarding the use of textbooks will be provided in the orientation programme.

## Transportation:

In case you have opted for school transportation, the relevant bus numbers and the pick up and drop off timings and location will be informed at the time of Orientation Programme. The same is also displayed at the school notice board. You may contact Mr. Dinesh Sharma, Transport In-charge on his mobile number 99262-12223 for further details.

## Food:

The school provides lunch to the students who have opted for the facility and the hygienically prepared food is purely vegetarian. For Grades Nursery to 2, additionally a snack is also provided. In case your child has any food allergy you should inform the school nurse by phone (0731-4219250) or at the school reception at 0731-4219200, 210. Kindly send a written information also to the school regarding the same.

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## School Activities:

The school offers opportunities to students to participate in Art, Sports, Music and Dance. The options will be provided to you in school orientation programme. You need to choose any one for Grade 3 upwards. Nursery to Grade 2 will attend activities as per the school time table on rotation. The school activity calendar will be sent to you through your child in the first week of April.

## Orientation Programme:

You are invited to attend the orientation programme as per the schedule given below. The section of your child and name of the class teacher will be informed to you at that time.

Nursery to KG II	Thursday, March 27, 2025 at 09.30 am to 10.30 am
Grades 1 to 2	Friday, March 28, 2025 at 09.30 am to 10.30 am
Grades 3 to 5	Thursday, March 27, 2025 at 09.00 am
Grades 6 to 9	Thursday, March 27, 2025 at 01.00 pm

## School Portal:

All information regarding the school is available in the school ERP (Educational Resource Portal). You will be provided a password to access the school portal and the process will be explained to you at the time of the orientation programme. You may also download the School App which will facilitate your interactions with the school. Steps to download the App will be explained to you at the time of Orientation Programme.

## School Planner, Activity Calendar, Curriculum Booklet, Extended Activity Diary, Our Sharing Journal and Homework Diary

All students will be provided the School Planner, Activity Calendar and also the Curriculum Booklet in the first week of April. Additionally Extended Activity Diary will be provided to all students of Grades 3 to 5. Our Sharing Journal will be provided to all students of Grades Nursery to 5 and Homework Diary will be provided to all students of Grades 6 to 8.

Once again, the NDPS team warmly welcomes you as new members and we expect to have a long and productive partnership with you. We are excited to have your child as a part of our learning community and look forward to a successful school year.

Yours sincerely



Winston Gomez  
Principal

